

FERA Call for Proposals 2018 Annual Meeting – St. Petersburg, FL November 14-16, 2018

Anne Corinne Huggins-Manley, Meeting Program Committee Chair María D. Vásquez-Colina, Proposal Review Committee Chair **Deadline for Receipt** *August 31, 2018* (*Extended to September 14, 2018*)

The 63rd Annual Meeting of the Florida Educational Research Association will be held on November 14-16, 2018 at **The Hilton St. Petersburg Carillon Park in St Petersburg, FL.**

PROPOSAL SUBMISSION PROCEDURES

Following are guidelines for submitting paper and symposium proposals for the meeting. Persons submitting a paper proposal for review can be both FERA members and non-members. Persons whose papers are accepted will be asked to register in advance for the 2018 FERA Annual Meeting in order to ensure that the paper presentation is included in the program and appears in the program bulletin.

Timely submission of proposals is essential for program preparation. **Deadline for receipt of all paper and symposium proposals is 11:59 p.m. Friday, September 14, 2018.** Please forward questions about proposals to: **María D. Vásquez-Colina**, Proposal Review Committee Chair, Email: mvasque3@fau.edu, phone: (561) 297- 2234.

The program will include papers, graduate student posters, and symposia on topics and issues of current interest to education professionals, especially those in Florida. Topics may include but not limited to research on:

Teaching and Learning	Classroom Assessment	Program Evaluation
Schools and Teachers	Large-scale Assessment	Students in Higher Education
Schools and Leadership	Accountability	Qualitative Research
Instructional Practices	Assessment on Special Populations	Statistics
Technology in Classrooms	Test Construction	Research Methodology
Teacher Education/Professional Development	Psychometrics	Meta-Analysis

The program also will have invited speakers and papers or symposia presented by prominent educational research, measurement, and evaluation theorists and practitioners. The following are guidelines for submitting proposals.

PRESENTATION FORMAT

Paper

Paper presentations should be prepared for an average 15 minute time span. If needed, please indicate in the proposal abstract if the paper presentation is anticipated to last longer than 15 minutes. Individual papers will be grouped by topic into paper sessions. Each paper session will include an introduction by a session facilitator, presentation of the papers, and audience questions and reactions. All proposals for papers are eligible to be considered for the Distinguished Paper Award. Additional information on this award is included below.

Symposia

A symposium provides an opportunity to examine specific problems, topics, or projects from a variety of perspectives. Papers presented in a symposium should be on the same theme and should complement each other. A symposium should provide an opportunity for presentations as well as dialogue, critique, and audience comments. Presentations should be organized within a 60-90 minute time period.

The organizer of a symposium is responsible for suggesting the topic, securing speakers, and arranging for a facilitator. If the symposium is accepted by the Program Committee, the organizer is responsible for assuring that everyone named as a participant (whether a presenter or facilitator) will be present at the meeting. If the organizer so desires, the Program Committee will secure a facilitator for the session. Should circumstances prevent a participant from attending the meeting, it is the organizer's responsibility to secure a suitable replacement and notify the FERA Program Committee of the substitution as soon as possible. The organizer is responsible for notifying all other symposium participants. The Program Committee will notify only the organizer.

Graduate Student Posters

This is a graduate student only session, but graduate students are <u>not</u> limited to this category. The poster session provides opportunities for graduate students to present their research accomplishments in a more interactive setting. For a paper to be presented in the Graduate Student Poster session, the first author of the paper must be a graduate student. All presented posters are considered for the Distinguished Graduate Student Poster Award. Graduate Student Poster proposals have a separate review process. For details, please refer to "FERA 2018 Call for Graduate Student Poster Proposals" on FERA's website. **DO NOT submit Graduate Student Poster proposals using the process outlined in this general call for papers.**

Teacher Inquiry Proposals

FERA now hosts a Teacher Inquiry strand of paper presentations. Teacher Inquiry proposals have a separate review process. For details, please refer to the "FERA 2018 Call for Teacher Inquiry Strand Proposals" on FERA's website. **DO NOT submit Teacher Inquiry Strand proposals using the process outlined in this general call for proposals.**

Other Presentation Formats

Alternative formats for presenting research will be considered. If you would prefer presenting in an alternative format, suggest the format you desire by sending an email to **María D. Vásquez-Colina**, Proposal Review Committee Chair: mvasque3@fau.edu.

PROPOSAL SUBMISSION REQUIREMENTS

Both FERA members and non-members may submit paper proposals for consideration in the FERA program. If accepted, at least one author on the proposal must be registered for the conference by **Friday**, **October 15, 2018**. Proposals must be submitted electronically through the online FERA Proposal Submission System. Detailed instructions for using the online system can be found below.

During the submission process, you will be providing information on the following specific items.

- a. Title of the paper or symposium.
- b. Paper or symposium proposal short abstract. It should not exceed 100 words.
- c. Topic of paper or symposium (e.g., meta-analysis), and keywords.
- d. All authors' full name, email, and institutional affiliation.
 - e. If proposal is for a symposium, list the names, emails, and institutional affiliations of the organizer(s) and facilitator of the symposium.
- f. Proposal Summary, which we will submitted as a file upload. The main body of the proposal text should not exceed five pages, double spaced. **DO NOT IDENTIFY THE AUTHOR(S) OR THEIR INSTITUTIONAL AFFILIATIONS ANYWHERE IN THE SUMMARY.** This will provide for a blind review of the proposal. This file should include:

a. Title of the paper or symposium e. Method

b. Purpose f. Results and conclusions

c. Rationale and background g. Limitations

d. Data source (population, sample, setting) h. Implications

All proposals must be submitted through the online FERA Proposal Submission System by

11:59 p.m. September 14, 2018.

Current FERA members and non-members should submit their registration form, membership, and payment for the 2018 FERA Annual Meeting no later than **October 15, 2018**. Papers will not be included in the program if the author has not registered for the conference.

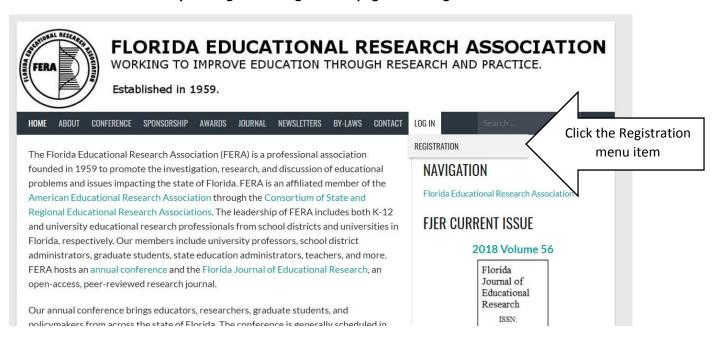
All submitters will be notified of the status of their proposals by **October 8, 2018**. If you would like your paper to be considered for the Distinguished Paper award, please send a copy of your completed paper to Dr. Anne Corinne Huggins-Manley (amanley@coe.ufl.edu) by **Friday, October 19, 2018** (four weeks before the conference), who will forward your nomination to the Chair of the Distinguished Paper Review Committee.

If you would like to be considered for the Educational Researcher of the Year award, please send a nomination letter (can be self-nominated) and a curriculum vitae to Dr. Anne Corinne Huggins-Manley (amanley@coe.ufl.edu) by Friday, October 19, 2018 (four weeks before the conference), who will forward your nomination to the Chair of the Educational Researcher of the Year award.

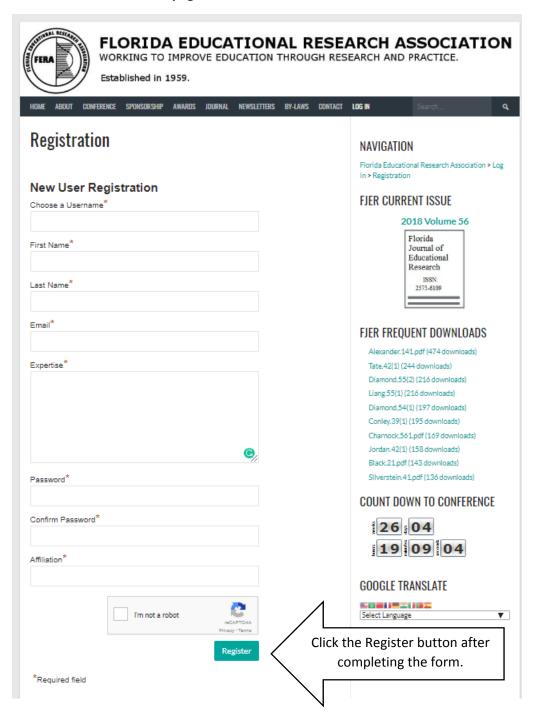
Using the FERA Proposal Submission System

The purpose of this document is to assist proposal authors to digitally submit their proposals to the FERA conference proposal management system. Please follow the instructions listed in this document to upload proposals for the current FERA conference. Please see the individual calls for detailed submission instructions and deadlines.

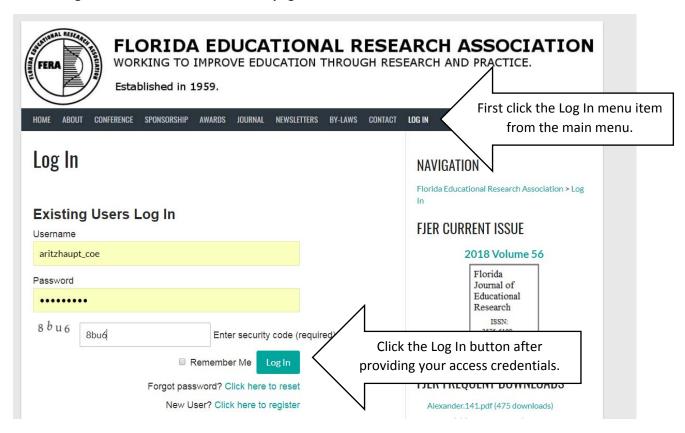
1. Create an account by clicking on the Registration page under Login.



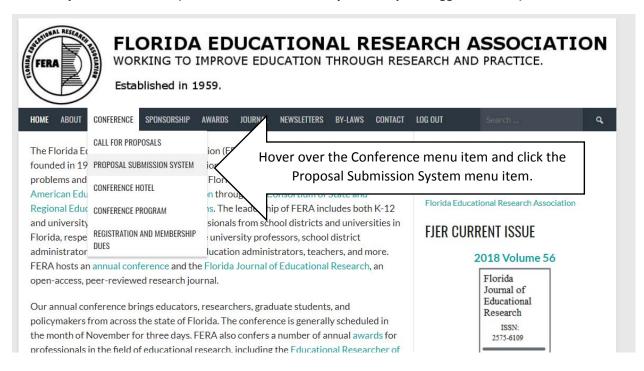
2. Provide all the information requested on the Registration form and click the Register button at the bottom of the page.



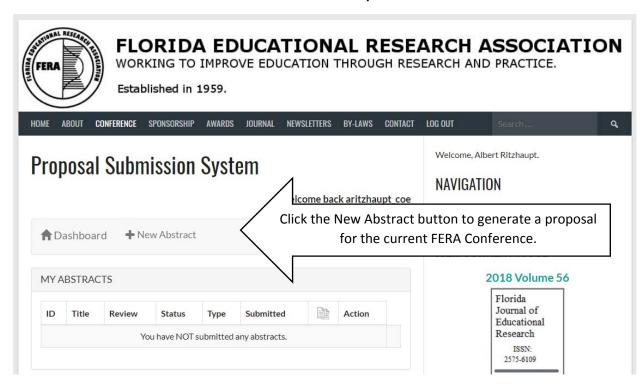
3. Click the Login menu item on the main menu, provide your FERA login credentials, and click the Log In button at the bottom of the page.



4. Hover over the Conference menu item on the top menu and click the Proposal Submission System menu item (Note: This menu item only shows up for logged in users).



5. Click the New Abstract button to create a new Proposal for the FERA conference.

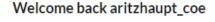


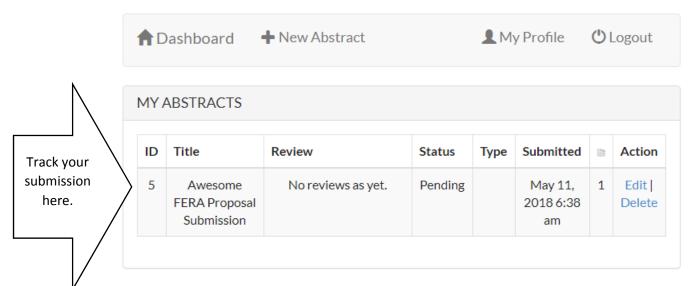
6. Provide all of the requested information about your FERA conference proposal following the Call for Proposals guidelines, including the Title, Short Abstract (100 words or less), List of Keywords, Proposal Summary (DOC/DOCX), topic, and List of Authors. Note: The file attachment is the actual Proposal Summary document. Be sure to attach the document with your submission before clicking the Submit button at the top of the page.



7. Track your proposal submissions on the Proposal Submission System dashboard. You will be notified after a decision is made on your proposal. You can log into the site to see the comments made by reviewers about your proposal.

Proposal Submission System





8. View the feedback provided by the reviewers about your proposal after you receive the email notification. Only the free-form comments are provided to the authors as shown below.

Proposal Submission System

