

FERA Call for Proposals

2019 Annual Meeting – St. Petersburg, FL

November 13-15, 2019

Peggy Jones, Meeting Program Committee Chair

Albert D. Ritzhaupt, Proposal Review Committee Chair

Deadline for Receipt August 15, 2019 (September 6, 2019)

The 64th Annual Meeting of the Florida Educational Research Association will be held on November 13-15, 2019 at the **Hilton St. Petersburg Bayfront in St Petersburg, FL.**

PROPOSAL SUBMISSION PROCEDURES

Following are guidelines for submitting paper and symposium proposals for the meeting. First, persons submitting a paper proposal for review must be current active members of FERA. Those who paid annual dues at the time of registration for the 2018 FERA Annual meeting are considered to have active memberships. Non-members who wish to submit proposals should **join** FERA before submitting proposals. Secondly, members whose papers are accepted will be asked to register in advance for the 2019 FERA Annual Meeting in order to ensure that the paper presentation is included in the program and appears in the program bulletin.

Timely submission of proposals is essential for program preparation. **Deadline for receipt of all paper and symposium proposals is 11:59 p.m. Friday, September 6, 2019.** Please forward questions about proposals to: Albert Ritzhaupt Email: aritzhaupt@gmail.com.

The program will include papers, graduate student posters, and symposia on topics and issues of current interest to education professionals, especially those in Florida. Topics may include but not limited to research on:

Accountability	Program Evaluation	Statistics
Assessment on Special Populations	Psychometrics	Students in Higher Education
Classroom Assessment	Qualitative Research	Teacher Education/Professional Development
Instructional Practices	Research Methodology	Teaching and Learning
Large-scale Assessment	Schools and Leadership	Technology in Classrooms
Meta-Analysis	Schools and Teachers	Test Construction

The program also will have invited speakers and papers or symposia presented by prominent educational research, measurement, and evaluation theorists and practitioners. The following are guidelines for submitting proposals.

All submitters will be notified of the status of their proposals by **October 7, 2019**. If you would like your paper to be considered for the Distinguished Paper award, please send a copy of your completed paper to Dr. Yanyun Yang (<u>yyang3@fsu.edu</u>) by **Friday, October 18, 2019** (four weeks before the conference), the Chair of the Distinguished Paper Review Committee.

If you would like to be considered for the Educational Researcher of the Year award, please send a nomination letter (can be self-nominated) and a curriculum vitae to Dr. Yanyun Yang (<u>yyang3@fsu.edu</u>) by **Friday, October 18, 2019** (four weeks before the conference), the Chair of the Educational Research of the Year award.

PRESENTATION FORMAT

Paper

Paper presentations should be prepared for an average 15 minute time span. If needed, please email Albert D. Ritzhaupt (aritzhaupt@gmail.com) to request another allocation of time for the presentation. Individual papers will be grouped by topic into paper sessions. Each paper session will include an introduction by a session facilitator, presentation of the papers, and audience questions and reactions. All proposals for papers are eligible to be considered for the Distinguished Paper Award. Additional information on this award is included below.

Symposia

A symposium provides an opportunity to examine specific problems, topics, or projects from a variety of perspectives. Papers presented in a symposium should be on the same theme and should complement each other. A symposium should provide an opportunity for presentations as well as dialogue, critique, and audience comments. Presentations should be organized within a 60-90 minute time period.

The organizer of a symposium is responsible for suggesting the topic, securing speakers, and arranging for a facilitator. If the symposium is accepted by the Program Committee, the organizer is responsible for assuring that everyone named as a participant (whether a presenter or facilitator) will be present at the meeting. If the organizer so desires, the Program Committee will secure a facilitator for the session. Should circumstances prevent a participant from attending the meeting, it is the organizer's responsibility to secure a suitable replacement and notify the FERA Program Committee of the substitution as soon as possible. The organizer is responsible for notifying all other symposium participants. The Program Committee will notify only the organizer.

PROPOSAL SUBMISSION REQUIREMENTS

Both FERA members and non-members may submit paper proposals for consideration in the FERA program. If accepted, at least one author on the proposal must be registered for the conference by Friday, October 18, 2019. Proposals must be submitted electronically through the online FERA Proposal Submission System. Detailed instructions for using the online system can be found below.

During the submission process, you will be providing information on the following specific items.

- a. Title of the paper or symposium.
- b. Paper or symposium proposal short abstract. It should not exceed 100 words.
- c. Topic of paper or symposium (e.g., meta-analysis), and keywords.
- d. All authors' full name, email, and institutional affiliation.
 - e. If proposal is for a symposium, list the names, emails, and institutional affiliations of the organizer(s) and facilitator of the symposium.
- f. Proposal Summary, which we will submitted as a file upload. The main body of the proposal text should not exceed five pages, double spaced. DO NOT IDENTIFY THE AUTHOR(S) OR THEIR INSTITUTIONAL AFFILIATIONS ANYWHERE IN THE SUMMARY. This will provide for a blind review of the proposal. This file should include:

a.	Title of the paper or symposium	e.	Method
b.	Purpose	f.	Results and conclusions
c.	Rationale and background	g.	Limitations
d.	Data source (population, sample, setting)	h.	Implications

All proposals must be submitted through the online FERA Proposal Submission System by

11:59 p.m. September 6, 2019.

Current FERA members and non-members should submit their registration form, membership, and payment for the 2018 FERA Annual Meeting no later than **October 18, 2019**. Papers will not be included in the program if the author has not registered for the conference.

All submitters will be notified of the status of their proposals by **October 7, 2019**. If you would like your paper to be considered for the Distinguished Paper award, please send a copy of your completed paper to Dr. Yanyun Yang (<u>yyang3@fsu.edu</u>) by **Friday, October 18, 2019** (four weeks before the conference), the Chair of the Distinguished Paper Review Committee.

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Using the FERA Proposal Submission System

The purpose of this document is to assist proposal authors to digitally submit their proposals to the FERA conference proposal management system. Please follow the instructions listed in this document to upload proposals for the current FERA conference. Please see the individual calls for detailed submission instructions and deadlines.

1. Create an account by clicking on the Registration page under Login.



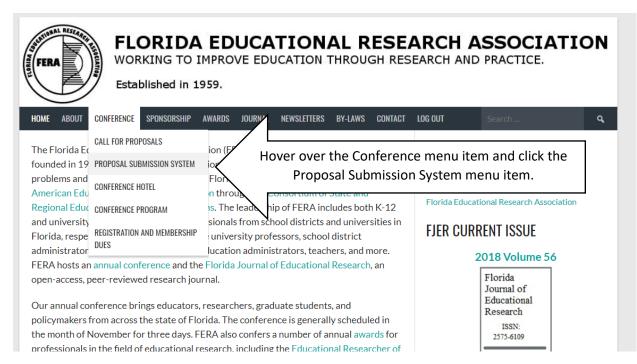
2. Provide all the information requested on the Registration form and click the Register button at the bottom of the page.

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3. Click the Login menu item on the main menu, provide your FERA login credentials, and click the Log In button at the bottom of the page.

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4. Hover over the Conference menu item on the top menu and click the Proposal Submission System menu item (Note: This menu item only shows up for logged in users).



5. Click the New Abstract button to create a new Proposal for the FERA conference.

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6. Provide all of the requested information about your FERA conference proposal following the Call for Proposals guidelines, including the Title, Short Abstract (100 words or less), List of Keywords, Proposal Summary (DOC/DOCX), topic, and List of Authors. Note: The file attachment is the actual Proposal Summary document. Be sure to attach the document with your submission before clicking the Submit button at the top of the page.

Provide a title and short abstract for your proposal of no more than 100 words.	NEW ABSTRACT Submit ABSTRACT INFORMATION Title of my proposal for FERA Paragraph B I E E G E E E @ E X E Please complete the form presented to you in its entirety. Please provide an abstract of no more than 100 words.	Select a topic for your proposal. 2018 FER Conference Topic Educational Ter	
Provide a list of keywords separated by commas.	© P ∡ Word count: 20.80 words remaining Enter comma separated keywords	Name Email Affiliation	List all authors of the proposal in order. Be sure to provide their affiliation. You can add multiple authors.
Attach the proposal summary following the Call for Proposals guidelines.	ATTACHMENTS Use this form to upload your images, photos or tables. Supported formats: pdf,doc,docx,rtf Maximum attachment size: 2MB Choose File No file chosen	t you ogroo to the Term	and Conditions
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7. Track your proposal submissions on the Proposal Submission System dashboard. You will be notified after a decision is made on your proposal. You can log into the site to see the comments made by reviewers about your proposal.

Welcome back aritzhaupt_coe

Welcome back Albert (Author) Ritzhaupt

Proposal Submission System

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8. View the feedback provided by the reviewers about your proposal after you receive the email notification. Only the free-form comments are provided to the authors as shown below.

Proposal Submission System

Action
Note the decision and free-form feedback provided by the peer- reviewers.